

# **NORTH CLAINES PARISH COUNCIL**

The February meeting of the Parish Council of North Claines, is to be held on Monday 4<sup>th</sup> March 2019 at 19.30hrs in Fernhill Heath Baptist Church, Okeys Lane, Fernhill Heath.

**Clerk;** Mrs C. Shinner  
**Telephone;** (01905) 770226  
**Email;** clerk@northclainesparishcouncil.gov.uk

The Old Library Centre  
65 Ombersley Street East  
Droitwich Spa  
Worcestershire  
WR9 8QS

## **AGENDA**

- 1. To receive apologies for absence and to approve reasons for absence.**
- 2. Declarations of Interest**
  - a) Register of interests; Councillors are reminded of the need to update their register of interests.
  - b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared an interest must leave the room for the relevant items as per the code of conduct and the North Claines Parish Council standing orders.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
- 3. To consider the approval of the minutes from the Parish Council Meeting that was held on Monday 4 February 2019**

### **Meeting Adjourned for public question time**

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for further consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself unless the Chairman allows. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

- 4. Progress reports from the previous minutes and any matters arising for information** (if not considered elsewhere on the agenda – appendix A)
- 5. The Brum**

Opportunity for Councillors to raise matters with regard to the Brum and

report on actions from the previous minutes.

- 5.1 The replacement fence on the A38 side of the Brum.  
The work has been completed and the invoice has been presented.
- 5.2 The reviewed rental of the Brum has been received and the associated heads of term agreements. See attached documents.

## **6 Highways, Footpaths and Lighting. Appendix B**

- 6.1 Update on any highways actions from or since the last meeting.
- 6.2 Opportunity for Councillors to raise any matters with regard to highways, footpaths or lighting.

## **7. Correspondence for information only. Appendix C**

## **8 Planning**

- 8.1 Neighbourhood Plan Committee  
Updates to be reported to the Parish Council.

- 8.2 Planning applications for decision

### **19/00164**

Sennen

Ivy Lane

Fernhill Heath

Worcester

WR3 8RW

Construction of new dormer style dwelling and alterations to existing property.

### **19/00331/HP**

7 Dilmore Lane

Fernhill Heath

WR3 7TD

Proposed single storey rear extension.

### **19/00118/FUL**

Land rear of 35 and 37 Station Road

Fernhill Heath

Proposed development of 6 residential dwellings.

### **19/00398/HP**

11B Morton Road

Fernhill Heath

Worcester

WR3 7UB

Proposed single story rear/side extension

- 8.3 Planning application decisions by Wychavon.

- 8.3.1 Approved

18/01975/FUL – Bull Inn, 152 Droitwich Road, Fernhill Heath, WR3 8RS.

1 no one bed apartments and 1 no 2 bed apartments with access drive, parking and amenity space.

18/02587/HP – 181 Droitwich Road, Fernhill Heath, Worcester WR3 7TZ

Single storey side/rear extension.

18/2629 – 2 Stoneycroft Close, Fernhill Heath, WR£ 8AZ – increase size of extension.

**9 Report from County Councillor.**

9.1 Report from A Miller.

**10. Newsletter and website**

10.1 Update on the next copy of the parish newsletter.

10.2 Update on the new website.

**11 Finance.**

11.1 Invoices for consideration and payment at the Council meeting – (see appendix D)

**12 Purchase of Land off the A38** see attached documents

- The Council is to discuss and vote if the potential purchase of the two lots of land in Fernhill Heath off the A38 should proceed. The benefits to the parish are to be put forward and negative implications are to be considered.  
The financial aspects and implications of the purchase of land are to be discussed in agenda item no 17 due to its confidential nature.
- The Council is to discuss and vote on the appointment of a surveyor – Lovatt and Nott Ltd, cost to be £800 plus VAT.
- The Council is to discuss and vote on the appointment of a solicitor to act on behalf of the Parish Council – Ian Morrison of MFG solicitors. MFG Solicitors, Agricultural Division, 20-21 The Tything, Worcester, WR1 1HD.
- The Parish Council is to discuss and agree the next stage of this proposed land purchase.

**13 Parish Maintenance**

Any parish maintenance matters can be discussed at this point.

**14 Elections** see attached documents.

The Council is to be re-elected on 2 May 2019. Any Councillors or members of the public who wish to join the Parish Council must return nomination forms by 4pm on Wednesday 3 April 2019. Forms are available from Wychavon.

**15 Councillors items for consideration.**

If Councillors have any minor matters for consideration, they can be discussed at this point.

**16 Dates of the next Parish Council meetings.**

April 1<sup>st</sup> 2019 and May 13<sup>th</sup> 2019

**17 Land purchase – financial.**

The Council is to agree to exclude the public and press for this agenda items due to its confidential nature.

All the financial aspects of this proposed purchase will be published when/if contracts are exchanged.

Funds accessed will include s106 monies, Claines Community Charity and Parish Council reserves to purchase the land outright.

Signed Clare Shinner Dated 26 February 2019

#### Abbreviations

AM – County and District Cllr A Miller  
AMM - Cllr A McManus  
BH – Bob Hollis  
Cllr – Councillor  
JC – Cllr John Carter  
LD - County and District Cllr L Duffy  
MD - Cllr Margaret Drinkwater  
MF - Cllr Meg Farmer  
NCPC – North Claines Parish Council  
NPC – Neighbourhood planning committee  
PP - Cllr P Philips  
WCC – Worcestershire County Council  
WDC – Wychavon District Council  
FOTB – Fun on the Brum

### **Appendix A**

#### **Actions from the February meeting**

##### Actions from February 2019

- 6.1 Cllr **AM** and **Gerry Brienza** agreed to a meeting when they had the information required with regard to the timing and duration of the works.
- 6.2 Footpath on the A38. It was noted that the concrete pavement on the A38 was damaged after the accident to the recreation ground fence. **Clerk**
- 10.1 Update on the newsletter. There would be a newsletter circulated with regard to the purchase of the land, with all relevant facts and figures within and asking for feedback on the proposed project. **Clerk/MF**
- 10.2 Update on the website.  
**Atif** and the **Clerk** are working on the project.
- 12 A surveyor and solicitor is to be appointed. **Clerk**
- 13.1 Agatha Gardens. There are conifers that are to be cut back at this location; also approval has been given for the replacement of a gate at this point. The gate will be locked and will be for equipment to access the land to maintain it. **Clerk**
- 13.2 A cycle route sign replacement -junction of Jacobs Ladder and the Canal.  
**Clerk**  
Ivy on the railway bridge needs cutting back. **Clerk**
- 15 A request for a new dog waste bin at the junction of Suffolk Way and Dilmore Lane was approved by NCPC. **Clerk**

**Appendix B**  
**Parish Maintenance reports**

**Lights reported**

Many lights have not been repaired due to bulb shortages by Prysmian.  
There have been lights that have been replaced as they have been vandalised.

**Appendix C**

**Correspondence for information.**

- WCC – Members update
- Calc updates for December 2018 and January 2019
- Community grants scheme community engagement programme
- Clerks and Council direct magazine
- Wychavon interested in becoming a Councillor information
- Timetable of proceedings for Thursday 2 May 2019 – election
- Request for donation for a free climbing day by D Shortell
- Veronica Wootten asks NCPC for help re the tree by her house.
- Grit bin query from Mrs V Hall.
- Email from Mrs Cusack re the approved application 18/02675/FUL.

**Appendix D**

**Invoices for payment.**

<b>Top Cut mowing services</b> Contract for February 2019	<b>£3040.39</b>
<b>Clerk</b> salary for February 2019	<b>£1082.85</b>
<b>HMRC</b> Clerks NI and tax for February 2019	<b>£171.54</b>
<b>NEST</b> Clerks pension for February 2019	<b>£30.77</b>
<b>Wendy Filby</b> Delivery of newsletters December 2019	<b>£140</b>
<b>Droitwich Spa RCVS</b> Office rent	<b>£900</b>
<b>B and L Fencing Services Ltd</b> Fencing at the recreation ground	<b>£14130</b>
<b>Npower electricity</b> supply for parish for October to December 2018 incl	<b>£969.29</b>
<b>JRB Enterprise Ltd</b> Dog waste bags	<b>£297</b>
<b>Colourtex Limited</b> Brum printing	<b>£25</b>
<b>Ebay</b> Electric enclosure for the electricity supply on the Brum	<b>£318</b>