

**NORTH CLAINES PARISH COUNCIL (NCPC)**  
**MINUTES OF THE MEETING HELD on Monday June 6<sup>th</sup> 2022**  
**Held in Okeys Lane Baptist Church Hall**

**PRESENT**

Cllr M Farmer (MF)  
Cllr A Harris (AH)  
Cllr M Tubby (MT)  
Cllr J Robb (JR)  
Cllr M Drinkwater (MD)  
Cllr V Nelms (VN)  
Dst Cllr A Miller (AM)  
Clerk

**1. To receive apologies for absence and to approve reasons for absence.**

There were apologies for absence received from Cllr T Butler (TB) Cllr C Johnston (CJ) and Cllr S Allen (SA) also Dst Cllr Nick Wright (NW) and Cty Cllr M Baylis (MB)

**2. Declarations of Interest**

- a) Register of interests; Councillors were reminded of the need to update their register of interests.
- b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature
- d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared an interest must leave the room for the relevant items as per the code of conduct and the North Claines Parish Council standing orders.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

There were no declarations of interest received.

**3 To confirm the minutes of the meeting of the meeting held on 9<sup>th</sup> May 2022**

These were confirmed as a correct record of the meeting.

**Meeting was adjourned for public question time**

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for further consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself unless the Chairman allows. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

**4 Progress reports from the previous minutes and any matters arising for information (if not considered elsewhere on the agenda)**

4.1 Progress reports and matters arising.

9 Co-option – training for V Nelms completed.

10.1 Fitness instructor on the Brum. Clerk emailed.

10.2 Cllrs MF and MD met with Mr James. MF is to follow this action up.

10.3

- Cllrs MF and MD are to look at the neglected flower bed on Agatha Gardens and agree a plan to restore it before the July meeting.
- Path on the corner of Shrawley Road and Westfield Road needed attention. Clerk has reported this.
- Sign on junction of Dilmore Ave and Shrawley Road is broken. Clerk reported this.

11.2 New dog waste bin at Station Road and a waste bin on Danes Green. Clerk has made a request for these.

11.5 Martinbrook Farm industrial estate was still noted as causing problems and that HGVs were ploughing up the lanes. MB agreed to investigate the prospect of stopping HGVs entering the land from the Kennels Lane end. Ongoing. A meeting is to be set up between Vic Allison (CEO Wychavon) and NCPC by Cllr A Miller.

11.6 The path between Vicarage Lane and Claines School was overgrown and needed cutting back as soon as possible. Clerk has asked TC to do this.

14.1 Report from M Baylis.

- The action to repaint the white lines at the entrance to the Brum is to be followed up. AM reported this was to be done shortly.
- MB to remind Barry Barnes that the VAS needs to be installed in the Parish and to find suitable sites.
- MB to also ask Barry Barnes for the report as agreed on the parking arrangements for School Bank as agreed after the meeting at the school. As school closes on 23 July the report from the meeting held in November 2021 needs to be received by 6 July.
- The public path on the Brum is to be re tarmacked by WCC.

**5 Public areas in North Claines Parish.**

5.1 Recreation Committee to report their progress.

- **Brum.** Top Cut has various outstanding items that will be chased up. Signage has been purchased and will be installed.
- **Bull Meadow** Now that the planning permission had been received, work to start on the Brum would be advertised on contract finder. It was noted that the signs had still not been replaced and the Clerk would follow this up. A sign by the entrance to the Brook and one by the gate has rusted off.

5.2 Picnic on the Brum is to be held on the 23 July and assistance was requested. Cllr AH will obtain some raffle prizes.

5.3 Opportunity for Councillors to raise matters regarding other open areas in the Parish.

Cllr MF noted that there had been lunch given to 150 parishioners at the Baptist Church as part of the Platinum Jubilee celebrations and she was disappointed that none of the Parish Councillors had supported this at the last meeting with a financial contribution.

**6 Highways, Footpaths and Lighting.**

- 6.1 Opportunity to discuss any matters arising from correspondence.
- Road Traffic order Proposed Order: to close that part of U50365 Green Lane from its junction with A449 Ombersley Road to its junction with U50319 Northwick Road for 12 days from June 27<sup>th</sup>. .
  - Worcestershire Calc update
  - 20 is plenty campaign. It was noted that this was not supported by the Police and Cllr AM noted that this was a political movement. This is to be placed on the next agenda for discussion.
  - Footpath diversion at Daniels Farm update. Cllr JR noted that this was part of the planning application, and she would follow up if the planning conditions had been completed – e.g., planting of trees and the implementation of fans at the site.
- 6.2 Update on lighting problems in the Parish.
- Lights 24 and 25 were still not working, Clerk to follow this up.
- 6.3 Other highways information or problems.  
Nothing to report.

**7. Correspondence for information only.**

This was discussed as above.

**8 Planning**

- 8.1 W/22/01000/HP  
Vigornia Cottages, 83 Droitwich Road, Fernhill Heath, Worcester, WR3 8RJ  
Description of Proposal: Dropped curb.  
There were no objections from the Parish Council.
- 8.3 Planning applications approved by Wychavon.  
22/00217  
Proposal - One double sided sign to display posters (non-illuminated).  
Retrospective.  
Location - Fernhill Heath War Memorial Club Rear Of, Memorial Hall, 73  
Droitwich Road, Fernhill Heath, Worcester, WR3 8RJ
- 22/00848  
Proposed new vehicular and pedestrian access gates, new entrance porch,  
and single storey rear extension. (Variation of condition 2 Ref. 19/00805/HP)  
Location - Fernhill Heath Cottage, 60 Droitwich Road, Fernhill Heath,  
Worcester, WR3 8RQ

**9 Report from County and District Councillors.**

- 9.1 Report from M Bayliss. Cty Cllr MB was not present.
- 9.2 Report from N Wright/A Miller.  
There was nothing to report.

**10 Newsletter and online matters**

- 10.1 Update on newsletter. The newsletter had been distributed around the Parish.
- 10.2 Update on any other online presence (Facebook/twitter/website)

**11 Finance.**

- 11.1 Invoices for consideration and payment at the Council meeting (Appendix D)
- 11.2 Monies received by the Parish Council
- 11.3 The Parish Council approved the adoption of the new code of conduct as suggested by Wychavon DC.
- 11.4 Internal auditors report for 2021-22 from D Malley has been received. There are no matters for concern and the report was made available for the parish council to examine. The Parish Council noted the report.
- 11.5 To approve the Annual Governance statement for North Claines Parish Council for 2021-22. The Parish Council approved this statement.
- 11.6 To approve the accounting statements for North Claines Parish Council for 2021-22  
The Parish Council approved this statement.

**12 Parish Maintenance**

This is an opportunity for Councillors to raise matters re parish maintenance.

- Top Cut to look at the tree on Dilmore Lane/Suffolk Lane
- Cllr MRT offered to water and plant the Hurst Lane planter.

**13 Councillors additional items for consideration** or for matters to be placed on the agenda for the next Parish Council meeting.

- Accessibility to the Brum recreation Ground.

**14 Date of the next Parish Council meetings.**

July 4<sup>th</sup>, 2022 (AH, MT and AM sent apologies for this meeting.  
September 5<sup>th</sup>, 2022

Abbreviations

Cllr – Councillor

NCPC – North Claines Parish Council

WCC – Worcestershire County Council

WDC – Wychavon District Council