

**NORTH CLAINES PARISH COUNCIL (NCPC)**  
**MINUTES OF THE MEETING HELD on Monday October 3rd 2022**  
Held in Okeys Lane Baptist Church Hall at 1930hrs

**PRESENT**

Cllr M Farmer (MF)  
Cllr A Harris (AH)  
Cllr M Drinkwater (MD)  
Cllr T Butler (TB)  
Cllr V Nelms (VN)  
Cllr M Tubby (MT)  
Dst Cllr Nick Wright (NW)  
Dst Cllr A Miller (AM)  
Cty Cllr M Baylis (MB)  
Clerk and members of the public.

**1. To receive apologies for absence and to approve reasons for absence.**

There were apologies for absence received from Cllr C Johnston (CJ) Cllr S Allen (SA) and Cllr J Robb (JR) and Cty Cllr Bayliss (MB)

**2. Declarations of Interest**

- a) Register of interests; Councillors were reminded of the need to update their register of interests.
  - b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature
  - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
- Councillors who have declared an interest must leave the room for the relevant items as per the code of conduct and the North Claines Parish Council standing orders.  
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.  
There were no declarations of interest.

**3 To confirm the minutes of the meeting of the meeting held on 4<sup>th</sup> September 2022**

**Meeting was adjourned for public question time**

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for further consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself unless the Chairman allows. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

**4 Progress reports from the previous minutes and any matters arising for information (if not considered elsewhere on the agenda)**

(Appendix item A)

4.1 Progress reports and matters arising.

- Agatha Gardens bed needing attention. MF and MD to action this in the Autumn after the Summer flowering season has finished.
- Overgrown shrubbery at 224 Droitwich Road obscuring a triangular sign.
- Accident on Epsom Close due to car crashing into fence on corner. MF is to discuss this situation with Richard Rees at the next PACT meeting and MB is to investigate this also.
- Clerk to investigate the whereabouts of the moveable VAS.
- School Bank. Ongoing

The Parish Council agreed to all the 6 suggestions from Barry Barnes after the meeting at the School in September 2021. Cllr Marc Baylis is to ask for these items to be put in places soon as possible.

The dropped curb and pavement that provides access to Philips' Farm was repaired in November/December 2021. the pavement is again very cracked and damaged –higher quality alternative be used at this location. To be actioned by M Baylis

**5 Public areas in North Claines Parish.**

5.1 Recreation Committee report their progress.

Bull Meadow

The Parish Council agreed that Paul Miller at Fairways would source a gate for the entrance of Bull Meadow.

A management plan for the future of Bull meadow is to be drawn up.

All planning permissions are now in place and Andrew Fell from WCC drainage has confirmed that ordinary watercourse land drainage consent work is not necessary as the work is over 10m away from the Martin Brook. This work is to be completed by April 23 to obtain the funding from the Worcestershire Wildlife Trust (WWT). The work will be checked by Becca Brant from the WWT. Project documents are to be kept for 10 years and their logo is to be used on publicity and information boards.

Brum The Parish Council agreed that new football posts at £866.94 plus an extra sleeve would also be purchased.

Surface under the agility trail needs attention.

5.2 Community Café for North Claines Parish. After the success of the two weeks in the summer, the pop-up café is to go ahead over the half term and scarecrow week. A marquee has been donated for use on the Brum. It was noted that for a permanent café to be investigated then a business plan was needed.

5.3 Scarecrows in Fernhill Heath. There are 100 going up in the Parish and Hereford and Worcester Radio are promoting the event over half term.

5.4 Opportunity for Councillors to raise matters regarding other open areas in the Parish.

Items for Top Cut to action.

- Filling in on holes on the play area surfacing
- No parking sign to go up in Agatha Gardens
- Top cut to use the mastic to fill cracks of the wet-pour.

- To clear the side of Bungalows (to the right from road) of ivy and saplings etc.
- Conifers on Agatha Gardens to be cut back to about 6ft.
- Bramble area on Agatha Gardens by the Electricity box needs clearing and tree to be planted.

## **6 Highways, Footpaths and Lighting.**

6.1 Opportunity to discuss any matters arising from correspondence.

- Road Closure

Dilmore Avenue from its junction with C2138 Dilmore Lane for 460 metres in an East South Easterly direction.

Anticipated duration: 23 days Commencing: 13 October 2022

- Path closure at the Brum from 10 October for 5 days.
- Sign outside 224 Droitwich road is overgrown.
- The lights outside the Bull Pub keep getting knocked by traffic. AM to speak to MB and B Barnes at Highways.

6.2 Update on lighting problems in the Parish.

Work on lights 24 and 25 (near Station Road bridge) quotes have been accepted and WPD to proceed.

## **7. Correspondence for information only.** (Appendix item B)

- Parishioner reports weeds in Fir tree Lane – road surface – reported to highways #3067
- Parishioner reports weeds in Grange Lane– road surface – reported to highways #3072
- Request for funding from Natural Networks for the ponds and scrapes has been submitted with associated information.
- Parishioner asking for Agatha Garden conifer hedge trimming – Clerk passed to Top Cut.
- Details of path closure over the Brum.

## **8 Planning**

8.1 Planning applications have been considered by the planning committee and the committee will submit their comments at the meeting.  
Any further plans received prior to the meeting can also be discussed.

W/22/01655/HP

25 Shrawley Road, Fernhill Heath,  
Worcester, WR3 7TW

Erection of single-storey front and rear extensions and internal alterations.  
There was no objection from the Parish Council for this application.

W/22/01541/CLPU

The Laurels 61 Droitwich Road  
Fernhill Heath Worcester WR3 8RQ

Application for a lawful development certificate for formation of habitable rooms in roof space with Velux rooflights and staircase dormer.  
There was no objection from the Parish Council for this application.

8.2 Planning applications decided by Wychavon.  
Refused.

Proposal: Permission in principle for the construction of up to 4 no. dwellings

Location: Hill House, Northwick Road, Bevere, Worcester, WR3 7RE

Application No: 22/01453

Approved

Upper Tapenhall House

Dilmore Lane

Proposal

22/01279/LB

8.3 Planning appeal/enforcements ongoing.

Enforcement

Land off Green Lane adjacent to Firs Farm 22/0135.

Without planning permission, operational development comprising of the erection of wooden poles.

Planning appeal

21/02892 Daniel farm, Claines – NCPC submitted transport comments to this appeal and a decision is awaited.

8.4 Ongoing planning issues

Daniels Farm.

Comments from enforcement awaited.

Martinbrook Industrial Estate

Ongoing actions as previously reported

- Signs will be provided to vehicular users of the roads. There will also be white lines before Martinbrook Estate to warn road users.
- MF and MD have asked the residents to provide traffic reports, but nothing has been received to date.

**9 Report from County and District Councillors.**

9.1 Report from M Bayliss.

9.2 Report from N Wright/A Miller.

The boundary commission has finished their report and there will be a reduced number of County Councillors. The relevant area will be Claines and Salwarpe.

The SWDP will take up to a year for the review to go ahead.

The pop-up café may need a license and MF is to investigate this.

**10 Newsletter and online matters**

10.1 Update on newsletter.

10.2 Update on any other online presence (Facebook/twitter/website)

**11 Finance.**

11.1 Invoices for consideration and payment at the Council meeting (Appendix C)  
The Council agreed to the quote from Fairways for the pedestrian entrance at Bull Meadow and additional costs for site entrance £2500 plus £150 a week for hire.

The Council agreed to the quote for the tree works behind the ponds £6300 and this will be reimbursed by the landowner.

11.2 Monies received by the Parish Council.

Wychavon £54,950 Precept and Grant

- 11.3 The External Audit was noted as all clear except for item 9 regarding the Community Charity obligations. The Annual Report has not been submitted online. The Clerk is to action this.

**12 Sustainability**

Cllr V Nelms proposed a new committee for sustainability and the Parish Council accepted the proposal.

The Committee will focus solely on climate and environment issues. Cllrs VN, CJ, AH and MF agreed to join the committee and Cllr JR offered her support. This committee will not have delegated powers and any decisions will be put to the main Parish Council for approval.

**13 Parish Maintenance**

This is an opportunity for Councillors to raise matters re parish maintenance.

- Cromwell Close (Housing association) House backing on to the Brum is becoming a nuisance with overgrown vegetation.
- Christmas trees agreed – one at the Cedars and one at Agatha Gardens to be up by 30 November.
- It was agreed to buy a new elf outfit for the Christmas pageant.
- AH agreed to maintain the planter at the entrance to Fernhill Heath

- 14 Councillors additional items for consideration** or for matters to be placed on the agenda for the next Parish Council meeting.

**15 Date of the next Parish Council meetings.**

November 7<sup>th</sup> 2022

December 5<sup>th</sup> 2022 (AH apologies given)

Abbreviations

Cllr – Councillor

NCPC – North Claines Parish Council

WCC – Worcestershire County Council

WDC – Wychavon District Council