

## **NORTH CLAINES PARISH COUNCIL MEETING**

You are duly summoned to a meeting of the Parish Council of North Claines, which is to be held on 1<sup>st</sup> September 2025 at 19.30 hrs. at the Baptist Church in Okeys Lane – Fernhill Heath.

Clerk; Mrs. C. Shinner  
Telephone; 0778 732 6707  
Email; clerk@northclainesparishcouncil.gov.uk

The Old Library Centre  
65 Ombersley Street East  
Droitwich Spa  
Worcestershire  
WR9 8QS

### **AGENDA**

- 1. To receive apologies for absence** and to approve reasons for absence.
- 2. Declarations of Interest and Council vacancies**
  - a) Register of interests; Councillors are reminded of the need to update their register of interests.
  - b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.  
Councillors who have declared an interest must leave the room for the relevant items as per the code of conduct and the North Claines Parish Council standing orders.  
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
  - e) There are vacancies on the Parish Council and all applications are welcomed. North Claines Parish Council can have 10 Councillors in total, and we have only 6 at the current time.
- 3 Minutes from the last meeting of the Parish Council**
  - 3.1 To confirm the minutes of the meeting held on 4<sup>th</sup> August 2025.
  - 3.2 Progress reports from the previous minutes and any matters arising for information (if not considered elsewhere on the agenda) (Appendix item B)
- 4 Public Question Time**

This is an opportunity for members of the public to ask any questions of the parish council, time to be at the Chairman's discretion.
- 5 Finance.**
  - 5.1 Invoices for consideration and payment at the Council meeting (Appendix A)
  - 5.2 Monies received by the Parish Council.

- 5.3 To approve minutes and discuss matters arising from the first quarterly finance meeting.
- Bank reconciliation to the end of July 2025 - £98,271.83
  - Bank reconciliation to the end of August 2025 TBC
- The next Finance committee meetings are scheduled as follows.
- 1 October 2025 – second quarter 2025-26
  - 7 January 2025 – third quarter 2025-26
- 5.4 It was noted that £2,700 was raised during the fun on the Brum and given to St Richards Hospice and this was featured in the Droitwich Advertiser and the Worcester News.

## **6 Public areas in North Claines Parish.**

- 6.1 The Brum Recreation ground.
- To consider quotes for renovation of the teen shelter.
  - To consider the quotes for the repair of the surface of the play area.
  - To discuss the electricity facilities on the Brum and agree the future maintenance schedule.
- 6.2 Bull Meadow
- Progress update re the Memory trees.
  - Progress update re information signs.
  - Progress update on the water delivery to the IBC.
  - Council to consider storage options for Bull Meadow items.
  - Council to consider quote for planting of the Bund currently not planted.
- 6.3 Events run by the Parish Council update
- Pop-up café update.
- 6.4 Opportunity for Councillors to raise matters regarding other open recreation areas in the Parish.
- Electrical supply on Agatha Gardens.
  - Trees at rear of property 10 Agatha Gardens.
  - Danes Green noticeboard

## **7. Highways, Footpaths and Lighting.**

- 7.1 Update from Highways/lengthsman Councillor.
- Update on the junction A38/Hurst Lane.
  - Update on the provision of a VAS from Cty Cllr S James
- 7.2 Lighting problems in the Parish.
- 7.3 Highways information or problems.
- 7.4 Update from the Councillor re the Parish contractor from August 2025.

## **8. Correspondence.**

The Council are to raise any matters regarding correspondence as per the correspondence list.

- Road closure notice Dilmore Lane
- Calc updates
- Parish and town council newsletter from Wychavon
- Fraud bulletin

## **9 Planning**

- 9.1 Planning applications for consideration.
- Report to be received from the planning advisory group on plans that have been submitted.

Application Number : W/25/01630/FUL  
Location: Land At (Os 8436 5879), Ombersley Road, Worcester  
Description of Proposal: The construction of a self-build detached 4 bedroom house with a detached garage and vehicle parking spaces and associated landscape works.

Planning Ref: W/25/01195/FUL  
Proposal: Change of use of three agricultural buildings to mixed agricultural and Class F(1) Learning and non-residential institutions and F(2) Local Community Uses and associated land, together with the retrospective laying of hardstanding  
Location: Oak Farm, Ombersley Road, Worcester, WR3 7RH

9.2 Planning applications approved by Wychavon.

Planning Ref: W/25/01523/HP  
Proposal: Installation of free-standing replacement oil tank  
Location: Beechwood House, Bevere Green, Bevere, Worcester, WR3 7RG

Planning Ref: W/25/00311/FUL  
Proposal: Part demolition of single storey extension. Single storey extension to school building including internal alterations to create 4no. classrooms, activity room, ancillary spaces and outdoor play spaces.  
Location: The Grange, Grange Lane, Fernhill Heath, Worcester, WR3 7RR

9.3 Planning applications refused by Wychavon.

**10 Report from County and District Councillors.**

- 10.1 Report from S James
- 10.2 Report from N Wright/D Birch.

**11 Newsletter and social media**

- 11.1 Update on newsletter.

**12 Councillors additional items for consideration** or for matters to be placed on the agenda for the next Parish Council meeting.

**13 Date of the next Parish Council meetings.**

6<sup>th</sup> October 2025  
3<sup>rd</sup> November 2025  
1<sup>st</sup> December 2025

Abbreviations

Cllr – Councillor  
NCPC – North Claines Parish Council  
WCC – Worcestershire County Council  
WDC – Wychavon District Council

## **Appendix A**

**Finance August 2025**– Please note all invoices are brought to each meeting and Cllrs are welcome to examine them.

Clerk. Salary for August 2025	Confidential
Green self-storage for August 2025	£99
Vodafone office phone for August 2025	£18.09
Jamie Wyton August 2025	£TBC
Top Cut mowing services contract for July 2025	£3678
Top Cut mowing services contract for August 2025	£3678
Top Cut mowing services other for July 2025	£4116
(Installation security bollards, picnic benches. Repair roundabout and bus shelter etc)	
Top Cut mowing services – watering trees during July	£1152
Top Cut mowing services – PL July	£384
Tardis environmental UK Ltd Water delivery to Bull Meadow IBC	£210 pd
Droitwich Spa CVS office rental for September-Nov 25 incl	£1029
M A Ishaq SSL Security certificate	£35
Parish Council websites gov.uk domain charges 2 years	£72