

NORTH CLAINES PARISH COUNCIL MEETING

You are duly summoned to a meeting of the Parish Council of North Claines, which is to be held on 3rd November 2025 at 19.30 hrs. at the Baptist Church in Okeys Lane – Fernhill Heath.

Clerk; Mrs. C. Shinner
Telephone; 0778 732 6707
Email; clerk@northclainesparishcouncil.gov.uk

The Old Library Centre
65 Ombersley Street East
Droitwich Spa
Worcestershire
WR9 8QS

AGENDA

- 1. To receive apologies for absence** and to approve reasons for absence.
- 2. Declarations of Interest and Council vacancies**
 - a) Register of interests; Councillors are reminded of the need to update their register of interests.
 - b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
Councillors who have declared an interest must leave the room for the relevant items as per the code of conduct and the North Claines Parish Council standing orders.
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
 - e) There are 4 vacancies on the Parish Council, and the following applications have been received. All applicants have attended at least one North Claines Parish Council meeting.
 - Anthony Eyre
 - Douglas Whitgrove
 - Michaela Challoner
 - Brendon Allen
 - Elaine Johnstone
- 3 Minutes from the last meeting of the Parish Council**
 - 3.1 To confirm the minutes of the meeting held on 7th October 2025.
 - 3.2 Progress reports from the previous minutes and any matters arising for information (if not considered elsewhere on the agenda) (Appendix item B)
- 4 Public Question Time**

This is an opportunity for members of the public to ask any questions of the parish council, time to be at the Chairman's discretion.
- 5 Finance.**
 - 5.1 Invoices for consideration and payment at the Council meeting (Appendix A)
 - 5.2 Monies received by the Parish Council.

Nothing to date of agenda.

- 5.3 To approve minutes and discuss matters arising from the second quarterly finance meeting held on 1st October 2025.

- Bank reconciliation to the end of September 2025, £133,569.53
- Bank reconciliation to the end of October will be available at the meeting.

The next Finance committee meeting is scheduled as follows.

- 21 January 2025 – third quarter 2025-26

6 Public areas in North Claines Parish.

- 6.1 The Brum Recreation ground.

- Quote for the electrical repairs on the Brum - £249

- 6.2 Bull Meadow

- 6.3 Events run by the Parish Council update.

- 6.4 Opportunity for Councillors to raise matters regarding other open recreation areas in the Parish.

7. Highways, Footpaths and Lighting.

- 7.1 Update from Highways/lengthsman Councillor.

- 7.2 Lighting problems in the Parish.

- 7.3 Highways information or problems.

- Damage of the Perspex to the bus shelter – Top Cut replacing.

8. Correspondence.

The Council are to raise any matters regarding correspondence as per the correspondence list.

- CPRE magazine
- Countryside voice magazine

9 Planning

- 9.1 Planning applications for consideration.

Report to be received from the planning advisory group on plans that have been submitted.

W/25/02197/HP

Location: 24 Dilmore Lane, Fernhill Heath, Worcester, WR3 7TE

Description of Proposal: Side double and rear single storey extensions, with rear loft dormer

W/25/02129/HP

Location: Martinbrook Farmhouse, Lower Town, Claines, Worcester, WR3 7RY

Description of Proposal: Erection of a detached garage.

Planning Ref: W/25/01897/PIP

Proposal: Permission in Principle for proposed construction of a detached dwelling

Location: Daniels Farm, Vicarage Lane, Claines, Worcester, WR3 7RP

- 9.2 Planning applications approved by Wychavon.

Planning Ref: W/25/00879/HP

Internal alterations to 1st & 2nd floor layout, replacement courtyard
infill extension, addition of porch and side link extension
Fernhill Heath House, 44 Droitwich Road, Fernhill Heath, Worcester,
WR3 8RQ

- 9.3 To discuss meeting with LionCourt development, they would like to meet within 2 weeks.

10 Report from County and District Councillors.

- 10.1 Report from S James. SJ asks NCPC if there are any Remembrance Day events in the Parish that he should attend?
10.2 Report from N Wright/D Birch.

11 Newsletter and social media

- 11.1 Update on newsletter or other social media.

12 Councillors additional items for consideration or for matters to be placed on the agenda for the next Parish Council meeting.

13 Date of the next Parish Council meetings.

1st December 2025

2nd February 2026

2nd March 2026

Abbreviations

Cllr – Councillor

NCPC – North Claines Parish Council

WCC – Worcestershire County Council

WDC – Wychavon District Council

Appendix A

Finance October 2025– Please note all invoices are brought to each meeting and Cllrs are welcome to examine them.

Clerk. Salary, NI, pension and tax for October 2025	Confidential
Green self-storage for October 2025	£99
Vodafone office phone for October 2025	£18.09
Jamie Wyton October 2025	£TBC
Top Cut mowing services contract for October 2025	£3678
Ocean blue Scarecrow map printing	£104
Hill Croome Parish Council – mobile VAS 2 nd hand	£300
Wicksteed shackles for swings	£96.70
Glasdon benches as previously agreed	£2829.29
GS Adams Electrical repairs to lights and check	£693
Wychavon Clean and empty litter bin Bevere	£116.84

Actions from October 2025

- 6.5 The Brum Recreation ground.
 - Both electricity boxes need attention, and it was agreed to action this as soon as possible.
 - The Clerk is to source shackles for the swings.
- 6.6 Bull Meadow
 - Progress update re the Memory trees. The trees would be available for adoption as memory trees from Spring 2026.
 - Information signs.
The Council approved the example as provided by Cllr AH and quotes for pedestals to be obtained.
- 6.7 Events run by the Parish Council update.
 - It was noted that the scarecrow event was to be held from 27 October to 3 November and the pop-up café would also be open on Westfield Road for the duration. The Council approved the printing of the information map and any money raised from donations for the map was agreed to be donated to the "Men's Shed" charity.

7. Highways, Footpaths and Lighting.

- 7.4 Highways information or problems.
 - It was noted that there was illegal parking on the A38 regularly. Cllr MT would send a list of the vehicle's registration numbers to Cty Cllr SJ
- 10.3 Report from N Wright/D Birch.
 - It was noted that there was to be a meeting with Lioncourt in December after the questionnaire results were analysed.
- 11.1 Council agreed to the purchase of a device to avoid putting hands through letter boxes in future.