

NORTH CLAINES PARISH COUNCIL (NCPC)
MINUTES OF THE MEETING HELD on Monday November 3rd 2025
Held in Okeys Lane Baptist Church Hall at 19:30 hrs

PRESENT

Cllr Farmer (MF)
Cllr Tubby (MT)
Cllr Harris (AH)
Cllr V Nelms (VN)
Cllr S Challoner (SC)

Dst Cllr Nicolas Wright (NW)
Dst Cllr D Birch (DB)
Cty Cllr S James (SJ)

1. **To receive apologies for absence** and to approve reasons for absence.
Cllr Robb (JR) apologies were accepted.

2. **Declarations of Interest and Council vacancies**
 - a) Register of interests; Councillors are reminded of the need to update their register of interests.
 - b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.
Cllr SC declared an interest in the co-option process in 2.e and left the room at the appropriate time.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
Councillors who have declared an interest must leave the room for the relevant items as per the code of conduct and the North Claines Parish Council standing orders.
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
 - e) There are 4 vacancies on the Parish Council, and the following applications have been received. All applicants have attended at least one North Claines Parish Council meeting.
 - Anthony Eyre
 - Douglas Whitgrove
 - Michaela Challoner
 - Brendon Allen
 - Elaine JohnstoneAnthony Eyre withdrew his application to the Council and the remaining 4 applicants were approved and voted onto the Council after giving a short speech containing reasons for their interest in the Council. All the new Councillors completed their acceptance of office form.

3 Minutes from the last meeting of the Parish Council

- 3.1 To confirm the minutes of the meeting held on 7th October 2025.
The minutes were approved as a correct record and signed accordingly.
- 3.2 Progress reports from the previous minutes and any matters arising for information (if not considered elsewhere on the agenda) (Appendix item B)

4 Public Question Time

This is an opportunity for members of the public to ask any questions of the parish council, time to be at the Chairman's discretion.

5 Finance.

- 5.1 Invoices for consideration and payment at the Council meeting were approved for payment.

Clerk. Salary, NI, pension and tax for October 2025	Confidential
Green self-storage for October 2025	£99
Vodafone office phone for October 2025	£18.09
Jamie Wyton October 2025	£268.80
Top Cut mowing services contract for October 2025	£3678
Ocean blue Scarecrow map printing	£104
Hill Croome Parish Council – mobile VAS 2 nd hand	£300
Wicksteed shackles for swings	£116.04
Glasdon benches as previously agreed	£2829.29
(One memorial bench. One on Dilmore Lane opp Windmill Cott and one on the A38 near Bull Meadow by the kissing gate)	
GS Adams Electrical repairs to lights and check	£693
Wychavon Clean and empty litter bin Bevere	£116.84
Mills Postie Pegs (5)	£38.70

- 5.2 Monies received by the Parish Council.
Nothing to date of agenda.

- 5.3 To approve minutes and discuss matters arising from the second quarterly finance meeting held on 1st October 2025. The minutes were approved.
- Bank reconciliation to the end of September 2025, £133,569.53
 - Bank reconciliation to the end of October will be available at the meeting.

The next Finance committee meeting is scheduled as follows.

- 21 January 2025 – third quarter 2025-26

6 Public areas in North Claines Parish.

- 6.1 The Brum Recreation ground.
- Quote for the electrical repairs on electrical supplies on the Brum - £715 was accepted from J Telford. The EICR for each electrical supply and related hardware will be also supplied. The supplies to be brought up to date are 2x on the Brum and 1x on Agatha Gardens.
 - SC noted that the accessible roundabout has screws that have disappeared, and JW is to inspect and repair this asap.
- 6.2 Bull Meadow.
- It was noted that the path was still unrepaired and that the rain was likely to exacerbate the situation.

- AH noted that 20 memory trees were on order to complement the trees already on site. Each tree including stakes and buckle-ties will cost £50. The trees will be planted by Top Cut and monitored until they are ready to be sponsored by members of the community.
 - MF noted that 240 whips are awaited for the remaining bund and bark will also be spread when the trees are in situ.
 - An oak fox sculpture will be purchased for Bull Meadow.
 - SC is to find from the planning dept whether planning permission is needed for a hard base for a storage container which will be used to store items for the maintenance of Bull Meadow.
- 6.3 Events run by the Parish Council update.
- The scarecrow event was very successful and £585.84 was received in donations for the maps and will be donated to the agreed charity – Mens Sheds.
 - The quiz night at the Bull Pub is full with 80 attendees.
 - 13th December is the date that Father Christmas is due in his sleigh around the Parish.
- 6.4 Opportunity for Councillors to raise matters regarding other open recreation areas in the Parish.

7. Highways, Footpaths and Lighting.

- 7.1 Update from Highways/lengthsman Councillor.
- Residents are reminded that their hedges must not encroach onto pavements.
 - Cty Cllr SJ and MF visited Station Road to see overgrown hedges.
- 7.2 Lighting problems in the Parish.
- There were no reported lighting issues at the current time.
- 7.3 Highways information or problems.
- Damage of the Perspex to the bus shelter, Top Cut have replaced the damaged Perspex.
 - The lack of the pavement on Dilmore lane was discussed. It was noted that this had been promised to be done since the estate (Shires) was built. The WCC had agreed they would action this when the developer did not, but there is still no progress, and it was noted that this is not within the next 12 month schedule for highways to action. It is anticipated that the local MP will mention this in the House of Commons on 12/12/25. The council asked why this action had been downgraded and the landowner who sold the land to Taylor Wimpey is also deeply concerned.

8. Correspondence.

The Council are to raise any matters regarding correspondence as per the correspondence list.

- CPRE magazine
- Countryside voice magazine

9 Planning

- 9.1 Planning applications for consideration.
- Report to be received from the planning advisory group on plans that have been submitted.

W/25/02197/HP

Location: 24 Dilmore Lane, Fernhill Heath, Worcester, WR3 7TE

Description of Proposal: Side double and rear single storey extensions, with rear loft dormer

The Parish Council had no objections to this proposed application.

W/25/02129/HP

Location: Martinbrook Farmhouse, Lower Town, Claines, Worcester, WR3 7RY

Description of Proposal: Erection of a detached garage.

The Parish Council had no objections to this proposed application although they noted that they would like this to be used as a garage and not anything else.

Planning Ref: W/25/01897/PIP

Proposal: Permission in Principle for proposed construction of a detached dwelling

Location: Daniels Farm, Vicarage Lane, Claines, Worcester, WR3 7RP

Wychavon DC has already refused this application.

9.2 Planning applications approved by Wychavon.

Planning Ref: W/25/00879/HP

Internal alterations to 1st & 2nd floor layout, replacement courtyard infill extension, addition of porch and side link extension

Fernhill Heath House, 44 Droitwich Road, Fernhill Heath, Worcester, WR3 8RQ

9.3 To discuss meeting with LionCourt development, as they would like to meet within 2 weeks.

Lioncourt are to start building the approved development off Dilmore Lane in January 2026, and the proposed development would be adjacent to the currently approved development.

It was noted that the recent questionnaire on village facilities showed interest in the provision of a hall and associated facilities. It was agreed that MF and SC would meet with Lioncourt to discuss the provision of a village hall in conjunction with a proposed development in Fernhill Heath.

10 Report from County and District Councillors.

10.1 Report from S James.

- Ongoing parking issues in the parish and SJ is to meet with SNT and the Police to discuss this issue.
- SJ made a scarecrow with MF and will top up the donation to Mens Sheds to £1000 in total.

10.2 Report from N Wright/D Birch.

- The governance review is ongoing (this is a formal process to look at how local communities are represented)
- The SWDP will hopefully be approved and in place by the end of January 2025 which will provide the 5 year housing supply.

- DB noted that he had me with the head of client services re street cleaning and weed removal. It is anticipated that all the villages will be swept as a result.

11 Newsletter and social media

- 11.1 Update on newsletter or other social media.
Nothing to report.

12 Councillors additional items for consideration or for matters to be placed on the agenda for the next Parish Council meeting.
Nothing to report.

13 Date of the next Parish Council meetings.

1st December 2025
2nd February 2026
2nd March 2026

Abbreviations

Clr – Councillor
NCPC – North Claines Parish Council
WCC – Worcestershire County Council
WDC – Wychavon District Council