

NORTH CLAINES PARISH COUNCIL FINANCE MEETING

Minutes of the meeting of the Parish Council of North Claines, which was held on Wednesday 10th February 10.30 hrs at the Council office.

Clerk; Mrs C. Shinner

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The Old Library Centre
65 Ombersley Street East
Droitwich Spa
Worcestershire
WR9 8QS

1. Present – Cllrs MF, SC and MC

2 There were no apologies for absence

2. Declarations of Interest

- a) Register of interests; Councillors are reminded of the need to update their register of interests.
- b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared an interest must leave the room for the relevant items as per the code of conduct and the North Claines Parish Council standing orders.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

There were no declarations made.

3 To confirm the minutes of the last meeting of the Finance Committee October 1st 2025

These were signed as an accurate record of the meeting.

4 To examine the receipts and invoices against bank statements for the third quarter 2025-26

A random selection of invoices were examined and found correct – invs 92,97,113 and 127.

5 To examine and approve the bank reconciliations for the third quarter 2025-26

These documents are available on the Parish Council website. These were examined and found to be accurate.

6 To examine the Budget v Actuals of the financial year to date.

This document is available on the Parish Council website.

This was examined and it was agreed that the "lighting" budget should be re-categorized as two items for 2026-27. Lighting electricity consumption and lighting repair costs.

The Committee examined the remaining PL money within the WCC allocation for NCPC and agreed to contact all Cllrs to ask for suggestions for work to be done. Butchers walk and footpaths to be addressed.

7 To examine the reserves/restricted funds and address any concerns for the remaining quarter of 2025-26.

To note that the internal auditor will be examining the financial records for 2025-26 later this year.

Current reserves

To end Jan £41,201.32 in savings account

Also in same account the restricted funds for Bull Meadow.

Restricted funds to date

Bull Meadow. £9136

New Playground. 0

It was agreed to split any excess funds at the end of this financial year between the playground and the new village hall project.

8 To discuss the bank accounts for NCPC and the signature arrangements and to approve new online banking Councillors. Clerk to action this.

9 Future predicted expenditure to be discussed

- LEAP money from W/23/0132/OUT (130 homes Dilmore Lane) where playground money is to go to NCPC after Lioncourts suggested placement was refused under s106. SC to chase up details with D Birch.
- Severn Trent waste (FCC community action fund) to be applied to for funds for playground. Clerk to action.
- Lioncourt planning application phase 2 – Lioncourt (Dilmore Lane) have offered the Council a piece of land for a new village hall for £1. A potential new village hall would mean accessing a PWBL of an amount in the region of £1.5m. SC looking into this action and the full Council is to consider approving a resolution to borrow and concurrently consulting with the Parish on this subject.

The band D impact would be in the region of £52 a year increase.

Clerk to place on March agenda for the Council to vote on this resolution to borrow (with the summary SC has provided to date).

PowerPoint presentation from SC at February PC meeting to also be placed online.

SC is to have initial discussion with an architect (previously designed new village hall in Whittington) recommended by D Manning from Wychavon. No definite decision has been made by the Council to date.

10 Matters of concern for Councillors to raise.

Nothing additional was raised and meeting was closed at 1230.

11 Next meeting

The finance meeting for the end of the financial year was scheduled for prior to the April Parish Council meeting at 6pm on April 13th, 2026.