

NORTH CLAINES PARISH COUNCIL MEETING

You are duly summoned to a meeting of the Parish Council of North Claines, which is to be held on 5th October 2026 at 19.30 hrs. at the Baptist Church in Okeys Lane Fernhill Heath.

Clerk; Mrs. C. Shinner
Telephone; 0778 732 6707
Email; clerk@northclainesparishcouncil.gov.uk

The Old Library Centre
65 Ombersley Street East
Droitwich Spa
Worcestershire
WR9 8QS

AGENDA

- 1. To receive apologies for absence** and to approve reasons for absence. P Hill sends his apologies.
- 2. Declarations of Interest and Councillor matters.**
 - a) Register of interests; Councillors are reminded of the need to update their register of interests.
 - b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared an interest must leave the room for the relevant items as per the code of conduct and the North Claines Parish Council standing orders.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
- 3 Minutes from the last meeting of the Parish Council**
 - 3.1 To confirm the minutes of the meeting held on 3rd September 2026.
 - 3.2 Progress reports from the previous minutes and any matters arising for information (if not considered elsewhere on the agenda) (Appendix item A)
- 4 Public Question Time**

This is an opportunity for members of the public to ask any questions of the Parish Council, time to be at the Chairman's discretion.
- 5 Finance.**
 - 5.1 Invoices for consideration and payment at the Council meeting.
Please note all invoices are brought to each meeting and Cllrs are welcome to examine them.

Clerk salary, NI/Tax/Pension for September 2026	Confidential
Top Cut mowing services September 2026	£3861.60
Top Cut mowing services other items for August 2026	£1368
Chad and Co Pay roll for the Clerk	£375
S Jones Removal of bullrushes on Bull Meadow	£40
Ocean Blue. Printing for newsletter	£446

Vodafone. September 29, 2026	£21.80
AI Media. Website charges	£80
Stocklock monthly storage fees	£130.90
PKF LittleJohn audit fees for 2025-26	£504

- 5.2 Receipts
Wychavon precept pt 2 £60,255
- 5.3 Finance meeting is to be held before this meeting of the Parish Council.
- 5.5 Bank reconciliation to the end of September to be available.

6 Public areas in North Claines Parish.

- 6.1 The Brum Recreation ground
Bull Meadow
Cllr MF to propose the purchase of 2 new fruit trees to replace ones that have died.
- Further discussions on the options for resurfacing the entrance to Bull Meadow as initially discussed in September 2026
 - Further discussions and updates on the options to repair the path on Bull Meadow.
 - Additional costs for replacement of the roundabout with the horse.
- 6.2 Opportunity for Councillors to raise matters regarding other open recreation areas in the Parish.
- 6.3 Cllr NW has noted that he has £5000 that could be given to the Parish for various projects. Cllr MF suggests a new bench on Danes Green and a shed for tool storage at the back of Bull Meadow by the water storage.
- 6.4 Platform Housing and PCSO Pat Holland are investigating a hedge on a property on Cresswell Close that backs onto the Brum, aiming to establish responsibility of the hedge.

7. Highways, Footpaths and Lighting.

- 7.1 Update from Highways/lengthsman Councillor.
- 7.2 Lighting problems in the Parish.
- 7.3 Parish contractor. Two quotes have been received, Council to discuss/agree which contractor to appoint.
- 7.4 Trees and Hedges update.
- 7.5 Designated Map Modification Order 8th September – public enquiry approved the designation of a footpath from Cyguena to the Memorial Club. Report from Cllr SC.

8. Correspondence.

The Council are to raise any matters regarding correspondence as per the correspondence list.

9 Planning

- 9.1 Planning applications for consideration.

26/02000/FUL

Pound Cottage, 27 Dilmore Lane, Fernhill Heath, Worcester,
WR3 7TE

Description of Proposal: Single storey extension to side of existing dwelling, and alterations.

W/26/01949/FUL

Location: Land Off Green Lane Adjacent To, Firs Farm, Ombersley Road, Worcester

Description of Proposal: Erection of 4 dwellings and associated access

9.2 Planning applications approved by Wychavon.

Nothing to date of the agenda.

9.3 Neighbourhood plan update.

9.4 Enforcement

Enforcement notified re 13 Butchers Walk after a parishioner emailed the Council re concerns re commercial short-term holiday letting.

10 Report from County and District Councillors.

10.1 Report from S James

10.2 Report from N Wright/D Birch.

11 Newsletter and social media

12 Councillors additional items for consideration or for matters to be placed on the agenda for the next Parish Council meeting.

13 Date of the next Parish Council meetings.

2nd November 2026

7th December 2026

No meeting in January 2027

Abbreviations

Cllr – Councillor

NCPC – North Claines Parish Council

WCC – Worcestershire County Council

WDC – Wychavon District Council

Actions from September 2026

Red – actions. Blue – updates

Actions outstanding from previous meetings.

12.1 Parishioner asked for dog bn on Firlands Close at April meeting of NCPC. The Council agreed to this, and MF will visit the area and send a location to the Clerk. To be confirmed

6.6 The Brum Recreation ground

- LEAP money from the Dilmore Lane development (Lioncourt) should be used to replace the play equipment as required. To be followed up.
- dedication plaques needed to be affixed to the benches on Bull Meadow. Cllr MF to arrange.

Actions from the September meeting

6. Recreation Committee

Play area restoration

Cllr MF is to obtain quotes for the replacement of the "wetpour" surfacing so that this can be included within the budget for 2027-28

Suggestions to replace broken roundabout with a seesaw or rocking horse - £9129.74. The insurers have accepted this and the final quote is to be received.

New play shelter This has been ordered.

Bull Meadow Pathway Cllr VH to obtain further information for each of these quotes. Other quotes to be sought from two other bodies.

Entrance to Bull Meadow path VH is to obtain detailed information re this work so that the Council can make an informed decision.

Final information board update. AH to work on this board.

Bird feeder installation. Risk assessment to be done by Recreation Committee.

Concrete Fox installation. Parish Council agreed to a donation to Mens Sheds for this at £100. (Clerk awaiting BACS)

The hedge from the pedestrian entrance to the first gate needs infilling and some metal work removing. The Clerk has asked Top Cut to quote for this work.

7.6

VAS posts. Council agreed to ask for posts at these suitable sites. BB at WCC contacted.

7.7

Parish contractor.

It was agreed to ask JW for the hourly rate - Clerk

AH also noted that she would arrange for another quote